

Contract for the Nordic Radiotherapy Diploma Program 2024-2026



Parties involved:

1. Program participant: _____

2. Name of the home department: _____

Chairman of the home department: _____

3. NORTHDIP representative: _____

Name, title: _____

Postal address: _____

Email: _____

Parts in grey shading will be filled in by a member of the NORTHDIP steering committee at program acceptance and the contract is then returned to the participant.

Program description:

The Nordic Radiotherapy Diploma Program (NORTHDIP), coordinates an advanced educational program in Radiotherapy.

The program consists of:

- Two years of clinical work mainly in the radiotherapy department.
- Five residential courses of 5 days of duration each in various Nordic countries
- Directed self study and distance learning activities including pre-course assignments.

The program language is English.

For further details, please see the full Program Description and Curriculum at www.northdip.com

Responsibilities of the program participant, the home clinic/department and NORTHDIP:

Responsibilities of the program participant:

- The participant must participate actively in the clinical work in the home clinic and acquire the theoretical knowledge and training in cognitive, attitudinal, practical and procedural skills.
- The participant must keep the Program Committee informed if he/she is unable to adhere with any of the assignments, tasks and deadlines in the program.
- The participant should submit confirmation that the course fee for the Residential Courses has been paid no later than 30 days before the start of the course. If payment is not done in proper time, the

participant might not be allowed to attend the course.

- The participant is responsible for providing the NORTHDIP project coordinator with a valid e-mail address.

Responsibilities of the host clinic/department:

- The home clinic/department shall employ the program participant in an appropriate position during the two years of the program
- The home clinic/department shall assign the participant clinical, tutorial, quality control/development and management work relevant to the program.
- The home clinic/department shall provide flexibility around the residential courses and the directed self study, allowing time for all.

Responsibilities of NORTHDIP steering committee:

- The NORTHDIP steering committee organizes five mandatory residential courses.
- The NORTHDIP steering committee will facilitate the directed self study and distance learning activities.
- If the participant is unable to attend one of the residential courses, the NORTHDIP steering committee will seek to arrange alternatives, e.g. making it possible for the participant to attend the missed course during the next round of the program. The participant may still be accountable for the course fee.

Diploma and certification:

The program committee will grant the participants a NORTHDIP diploma on the condition that the participant has participated in all parts of the program.

Economy:

The NORTHDIP steering committee regulates the economy of the NORTHDIP Postgraduate Training Program in Radiotherapy, and the program is self-sustained and not for profit. The total cost of participating in the program amounts to 3.500 €, travel expenses related to the Residential Courses are NOT included. The Program Committee reserves the right to adjust the amount if necessary. Deviations from this contract must be approved by the NORTHDIP steering committee

Signatures:

Date and signature of the participant

Date and signature of the chairman of the host clinic

Date and signature of member of the NORTHDIP steering committee
